



Job Title: Programme Leader
Location: Soli, a centre for Youth Ministry

Method of Assessment: A = Application Form, I = Interview, C = Certification, P=Presentation

Factor	Essential	Desirable	Method of Assessment
Qualifications	<p>Educated to degree level or equivalent.</p> <p>Training and National Qualification in Youth Ministry/Work, or Education.</p> <p>Training to work with children or young people.</p> <p>Car driver – clean license.</p> <p>Relevant recent Safeguarding training</p>	<p>Substantial residential youth work experience.</p> <p>Qualifications in the Outdoors/ Adventure Ed.</p> <p>Qualification in Theology. First Aid Certificate.</p> <p>Qualification in group work PGCE or equivalent</p> <p>Food hygiene Certificate</p>	A, C
Experience	<p>2 years’ full-time experience of working with young people over 14 years of age within a paid or voluntary capacity or equivalent.</p> <p>Experience of a leadership position</p> <p>Experience of working with volunteers</p> <p>Experience of managing team members.</p>	<p>Group work skills.</p> <p>Presentation experience.</p> <p>Experience of facilitating a Programme</p> <p>Experience of working with young adults.</p> <p>Experience of a successful year in a Retreat Centre.</p> <p>Experience of leading/planning liturgies</p> <p>Experience of creating digital content</p>	A, I



<p>Knowledge and Skills</p>	<p>Knowledge of Scripture and the teachings of the Church. Good organisational skills.</p> <p>Awareness of safeguarding policy and procedures.</p> <p>To have an active faith with the ability to inspire and lead others.</p> <p>Ability to work on own initiative as well as working as part of a team. Good interpersonal skills.</p> <p>Ability to communicate effectively.</p> <p>To have a good rapport with young people.</p> <p>To relate well with children and young people.</p> <p>Knowledge of standard IT tools e.g.: PowerPoint, Word etc.</p>	<p>Musical, Dance or Acting skills.</p> <p>Knowledge of outdoor activities with young people. Experience of leading/planning liturgies.</p> <p>Skills in photography, videography, and editing</p> <p>Knowledge of Canva</p>	<p>A, I</p> <p>A, I</p> <p>A, I</p> <p>A, I</p> <p>I</p> <p>I</p> <p>I, P</p> <p>I, P</p>
<p>Personal Qualities</p>	<ul style="list-style-type: none"> ○ Faith filled and prayerful ○ Creative ○ Enthusiastic ○ Flexibility ○ Stamina ○ Innovative ○ Reliable and friendly ○ Trustworthy ○ Confidence ○ Excellent team player 	<p>A, I</p>	
<p>Special Factors</p>	<ul style="list-style-type: none"> ○ Practising Roman Catholic. ○ Commitment to working within a Catholic ethos. ○ Must be able to lead outdoor treks or bike rides etc. ○ Commitment to enabling child-centered services. Commitment to anti-oppressive practice ○ To undertake any necessary training to ensure professional standards 	<p>A, I</p> <p>A, I</p> <p>I</p> <p>I</p> <p>I</p>	